Changes

Fixed grammar and improvement in language

Removed references to specific campuses

Added language to be consistent with the requirements of the LCME that reflect the way we currently operate

The Faculty, the Dean and the administration share the governance of Robert Wood Johnson Medical School. Faculty share in planning and key decision-making processes through elective representation on standing committees, search committees and through direct participation in deliberations on school matters. Broad communication and participation by all faculty are encouraged and institutionalized by the governance structure. All standing committees have members elected by the faculty and members appointed by the dean.

Quorum of faculty meetings was changed from 2/3 to 1/2+1 of all departments (same as all other quorum requirements)

More LCME language

Establishment of goals and policies with regard to diversity and inclusion within the students, other learners, staff and faculty and the implementation of such policies and programs as necessary to achieve these goals;

Definition and adherence to standards of professionalism and citizenship within the student body, other learners, the faculty and all other individuals who work within our institution.

It is expected that the exercise of academic freedom and responsibility will be done in a manner that is cognizant and respectful of the diversity that is inherent in the RWJMS community.

Return to the language that was used prior to 2013 in which the bylaws referred to the UMDNJ rules regarding faculty appointments and terminations. Similarly, it now refers to the RBHS Policies and Guidelines ....

Appointments will adhere to the policies regarding termination as specified in the RBHS “Policies and Guidelines Governing Appointments, Promotions, and Professional Activities of the Faculty” and the governing collective bargaining agreement in effect.
Recognition of the expanded responsibility of the dean and the necessary LCME language (note that the description of the dean’s roles used to be in the UMDNJ bylaws):

...responsibility for the conduct and quality of the clinical, education, research, and service programs at all relevant sites.

Added the Executive Council to the chain that approves the creation and/or dissolution of divisions and sections which is our current operating procedure:

Divisions and sections within departments may be established or abolished on the recommendation of the Chair after formal review and approval of the Faculty members of the department and with the approval of the Executive Council, the Dean, the Chancellor, and the Board of Governors.

More language to be consistent with LCME requirements:

The standing committees named below ensure direct faculty participation in decision-making related to the medical education program and the medical school including opportunities for faculty participation in discussions about, and the establishment of policies and procedures for the program and the school.

... The selection process for faculty standing committees ensures that there is broad faculty input into the governance process. The majority of committees are comprised of faculty who are appointed and elected by the Faculty. This process facilitates input from individuals whose perspectives are independent from that of departmental leadership or from that of central administration.

Faculty with qualified rank can petition to become members of the Faculty and eligible to serve on standing committees, including the Admissions Committee, the Curriculum Committee, the Executive Committee and the Academic Standing Committee, which encourages functional integration of faculty across geographically distributed campuses.

Update on committee membership to reflect current reality, titles, etc.

The Academic Standing Committee shall consist of ... The deans for education, student affairs and special academic programs and the registrar shall serve ex-officio without vote.

More LCME language

The final responsibility for accepting students to this medical school rests with the admission committee and cannot be influenced by any political or financial factors.
Similar references to RBHS Appointment and Promotion Policies and Guidelines (as was done with UMDNJ bylaws prior to 2013).

All matters regarding appointment and promotion of Faculty, tenure, and faculty renewal leaves shall be in accordance with the RBHS “Policies and Guidelines Governing Appointments, Promotions, and Professional Activities of the Faculty.”

More update of titles and removal of non-existing personnel

The Continuing Medical Education Committee shall consist of the Associate Dean for Education given this responsibility or a designated alternate who shall serve as Chair …

Changes to the Curriculum Committee to better meet LCME language and requirements and to reflect current operating procedures

The Curriculum Committee oversees the medical education program as a whole and has responsibility for the overall design, management, integration, evaluation, and enhancement of a coherent and coordinated medical curriculum.

The Curriculum Committee shall have the responsibility of advising the Faculty in the following areas: establishment of requirements for the M.D. degree, developing and reviewing the educational program objectives; ensuring that curriculum content is coordinated and integrated within and across academic years; monitoring the overall quality and outcomes of individual courses and clerkships; monitoring the outcomes of the curriculum as a whole; establishing methodology of teaching; establishment of an academic calendar, and evaluation of courses and the curriculum as a whole. The appropriate constituents shall be consulted regarding proposed changes in the curriculum. Upon the request of three (3) members of the Curriculum Committee, a Curriculum Committee decision shall be reported to the Faculty for approval. There should be annual reports to the Faculty as well as the Executive Council to ensure that the entire medical school is aware of the school’s curriculum.

The Curriculum Committee also has the responsibility of reviewing and approving electives and non-credit elective and graduate courses offered by RWJMS not leading to the MD degree.

… One or more standing subcommittees shall also review the third and fourth year electives every three (3) years.

The Committee shall designate by its rules of procedure, standing subcommittees for oversight of segments of the curriculum and for evaluation, which shall report to the parent committee.

The Student Curriculum Committee … Advisory to the Student Curriculum
Committee are the student representatives to each of the courses in the M-1 and M-2 curricula.

More LCME changes

The Executive Council is the major leadership committee of the school that advises the Dean and makes recommendations on matters affecting the business, operations and policies of the Medical School. The Executive Council is a shared governance committee.

More changes in titles and updates on membership

The Research Committee shall consist of thirteen (13) members, including the Senior Associate Research Deans who shall serve ex-officio without vote as well as the Associate Dean for Faculty Development.

Establishment of the Professionalism Committee to take the place of LEAP (Learning Environment and Assessment Program) that has been in existence since 2009 to help meet an LCME requirement.

The Professionalism Committee shall be established to consider matters of professionalism in the academic medical center. The academic medical center environment includes all of the missions of the medical center, including education, research, community and clinical environments. The Professionalism Committee will be advisory to the dean.

The committee will have the responsibility of approving and updating the Policy on Professionalism and the Academic Environment and promulgating the policy among all faculty, staff, residents, students and clinical affiliate faculty and staff.

The committee will monitor reports from the resident surveys, medical student evaluations and other reports of breeches of professionalism or negative influences on the learning environment. The committee will prepare and deliver reports to the school leadership and the entire school community.

The committee shall consist of membership from each of the following constituencies: UME: senior associate dean for education, deans for student affairs, educational programs, curriculum, multicultural affairs, medical students; GME: DIO, program director, residents; Research: faculty mentors, graduate students, post docs, deans for students; representation from the principal and major clinical affiliates (associate deans for academic affiliate medical school relationships; associate dean for faculty affairs and the associate dean for faculty development. The chair of the committee will be selected by the dean.