



RUTGERS

Robert Wood Johnson
Medical School

675 Hoes Lane, Piscataway, New Jersey 08854-5635

**APPLICATION FOR THE INSPIRE POSTDOCTORAL FELLOWSHIP
NIH Institutional Research and Academic Career Development Award (IRACDA) Program
INSPIRE is the IRACDA New Jersey/New York for Science Partnerships in Research and Education**

Type or print all answers clearly in black ink. If additional space is required, attach a separate sheet and refer to the question by number.

Required documents for all applicants:

- Transcripts (official or unofficial) of all institutions attended since high school
- 4-6 letters of recommendation (to be submitted individually by recommenders to this address: jx120@rwjms.rutgers.edu, with both email subject line and letter document name in the format of "*(your name)_INSPIRE Letter from (recommenders' name)*")
- Curriculum Vitae or list of scientific publications, academic awards, prizes, memberships in honorary or professional societies
- Answers to questions 14-18
- Submit application and all attachments (except recommendation letters) as a single PDF file to jx120@rwjms.rutgers.edu, with both email subject heading and PDF document name in the format of "*(your name)_INSPIRE Application*"

1 Name _____
(Last) (First) (Middle)

2 Current address _____ Telephone () _____

(City, State, Zip)

3 Permanent legal address (if different from above) _____ Telephone () _____

(City, State, Zip)

(Country)

4 Email address: _____

5 Citizenship status: U.S. Citizen Permanent Resident Alien Non Resident Alien

6 Responses to these questions are voluntary and will be kept confidential. Failure to furnish this information will not adversely affect the status of the application

Date of birth _____

Gender: Male Female

- American Indian/Alaskan Native
- Asian/Pacific Islander/Indian Subcontinent
- Black (Non-Hispanic)
- White (Non-Hispanic)

- Mexican
- Puerto Rican Mainland Commonwealth
- Hispanic/Latino(a): _____
- Other: _____

7 List all educational institutions attended since High School, including the institution you currently attend, if applicable. List all in reverse chronological order (most recent educational experiences first).

Institution	Location	Attended		Degree Sought	Date Expected or Received
		From	To		

8 GPA: undergraduate _____ graduate _____

9 Attach list of scientific publications, academic awards, prizes, memberships in honorary or professional societies or your curriculum vitae.

10. List current occupation and major employment or activities since college graduation (attach list if needed).

11. Military Service from _____ to _____ Branch _____

12. How did you learn of the INSPIRE Program at Rutgers Robert Wood Johnson Medical School? _____

13. Potential Research Mentor you would like to work with at Rutgers-RWJ Medical School or Rutgers: _____

Please append your answers to the following questions as a part of the application PDF file submitted (3 pages maximum for the answers to #13-17):

14. What was your most successful research experience, and what made it a good experience?

15. What teaching experiences have you had?

16. What do you think is the most challenging aspect of being a good teacher?

17. Why do you want to be part of a postdoctoral training program that promotes diversity in the biomedical sciences, and one in which you will devote 30% of your time to career development and improving your educational skills rather than a traditional 100% research program?

18. Provide a research proposal based on your discussions with your potential research advisor on this campus from Robert Wood Johnson Medical School or Rutgers University. Include Background, Significance and Specific Aims (1 page limit).

I understand that I am applying for a postdoctoral training program combining educational skills development, teaching experience and research training in the laboratory of a faculty advisor. I understand and agree that any misrepresentation in this application will be sufficient cause for rejection of this application, or dismissal if I have been admitted to the INSPIRE Program. In compliance with the Student Right to Know and Campus Security Act, Rutgers' Annual Security Report is available from the Department of Public Safety at Liberty Plaza, Suite 100, 335 George Street, P.O. Box 2688, New Brunswick, NJ 08903-2688.

I certify that all documents and information provided by me are true, accurate and complete. Any false or misleading information may result in actions including, but not limited to, discipline, or dismissal.

(Applicant's signature)

(Date)

Rutgers University does not discriminate in admissions or access to its programs and activities on the basis of race/color, ethnicity, national origin, religion/creed, disability, age, marital status, sex, sexual orientation or veteran's status.



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REQUEST FOR RECOMMENDATION

THIS SECTION TO BE COMPLETED BY THE APPLICANT

Last Name _____ First Name _____ Middle Name _____

Proposed Field of Study: INSPIRE Research Career and Academic Development Award

AGREEMENT RESPECTING CONFIDENTIALITY:

I waive ...

I do not waive ...

... my right of access to this recommendation form under the Family Education Rights and Privacy Act of 1974, 20 U.S.C.A. par 1232g (a)(1).

Signature _____ Date _____

The person above is applying for admission to the INSPIRE Program at Robert Wood Johnson Medical School. This postdoctoral program funded by the NIH includes 30% effort on educational skills development and 70% effort on mentored research. Please complete the recommender section (below) and offer your recommendation.

Email this completed form and your recommendation letter (signed pdf preferred) to jx120@rwjms.rutgers.edu. To help us process the application faster, please use this format for both your email subject line and your letter document name: "(applicant's name)_INSPIRE Letter from (recommenders' name)." Thank you for your support.

THIS SECTION TO BE COMPLETED BY THE RECOMMENDER

In what capacity have you known the applicant? Research mentor Peer Applicant was my mentor/teacher

How long have you known the applicant? _____

Print or Type Name _____ Title _____

Signature _____ Date _____

Address _____

Phone _____

In a separate letter provide your recommendation. What is your estimate of the applicant's aptitude for this program? Please include why you think this applicant would be particularly suited for a postdoctoral training program that combines training in research and education.

INSTRUCTIONS TO APPLICANTS

1. All applicants must be **U.S. citizens or permanent residents of the U.S.** in order to be eligible for funding from the IRACDA program of the NIH.
2. Answer all questions completely. Return the completed application via email as a single PDF file (except for recommendations to be submitted separately by your recommenders) to Dr. Jianping Xu at: **jx120@rwjms.rutgers.edu**.
3. We are using a 360° evaluation process. Complete the upper, applicant portion of the Request for Recommendation form. Then, send copies of the form to the 4-6 individuals from whom you are requesting letters of recommendation. These should include 2 from research mentors and 1-2 from each of these categories:

Colleagues (educational peers)
Individuals whom you have mentored or taught

These individuals should email the recommendation and completed Request for Recommendation form to the program at **jx120@rwjms.rutgers.edu**.

4. Successful applicants will be required to provide written proof of doctoral degree award prior to enrollment in this program.
5. We will begin reviewing completed applications (including recommendation letters) on **April 1st**, and top candidates will be invited to Rutgers in late May or early June for full day interviews.
6. If you have any questions please contact:

Jianping Xu, Ph.D., Program Support Coordinator
Email: jx120@rwjms.rutgers.edu

Martha C. Soto, Ph.D., Program Director
Email: sotomc@rwjms.rutgers.edu
Phone: 732-235-4424

Gary Brewer, Ph.D., Co-Director
Email: brewerga@rwjms.rutgers.edu
Phone: 732-235-3473

NOTE: NO APPLICATIONS WILL BE CONSIDERED UNTIL THE SCHOOL HAS RECEIVED:

- A. Completely executed application form, including required attachments and essays.
- B. Recommendations from 4-6 references who have direct knowledge of the applicant's accomplishments and motivation for a career combining research and undergraduate education.