

**SUMMER RESEARCH
FELLOWSHIP PROGRAM
APPLICATION**



Applications are to be prepared by the student with guidance from the sponsor. Both pages must be completed. See Proposal Guidelines below. If you have previously participated in this program Yes No attach the abstract of your prior project. The faculty committee will award the fellowship early May.

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|-------------------------|-----------|--------------------------------------|--|
| STUDENT'S NAME: | | SPONSOR'S NAME: | |
| STUDENT'S EMAIL: | | SPONSOR'S EMAIL: | |
| STUDENT'S PHONE NUMBER: | | SPONSOR'S DEPARTMENT NAME & ADDRESS: | |
| STUDENT ID NUMBER: | CLASS OF: | | |

PROJECT TITLE:

SECTION 1: APPLICATION

The Summer Research Fellowship Application Package must be submitted via registration site as **ONE** (1) combined PDF labeled as "Applicant Last name, First name" and include:

- 1) Application Form
- 2) **Research Proposal** of 3-4 pages max, single spaced, with an additional one (1) page for literature references including:
 - a) Abstract
 - b) Specific Aims: (*Include hypothesis to be tested*)
 - c) Background/Significance: (*highlight significance and/or real life application and innovation of the project*)
 - d) Preliminary Data: (*Not required, provide only if previously obtained by the student*)
 - e) **Research Plan and Methods**: Overarching project and particular portion of the project that the student will participate in. (*Highlight the student's role in the project*)
 - f) Data Analysis: How student will analyze data (*describe any statistical methods, if applicable*)
 - g) Conclusion: (Expected results and future directions for the research)
 - h) Literature References (1 page max)
- 3) Letter from Faculty Sponsor (Indicating what the student will be doing, who will directly mentor the student and how much mentoring will be available. It must include a clear description of the student's role, indicating specifically how the student will be spending his/her time on the project and a realistic time line for the eight weeks (i.e. feasibility)
- 4) Student's Curriculum Vitae (Résumé)
- 5) Student's Unofficial Transcript from the medical school
- 6) Faculty Sponsor NIH Biosketch
- 7) IRB and IACUC approval letters (If applicable and available). Proof of IRB and/or IACUC approval must be provided to the Office of Research **before the start of the research. Fellowship monies will only be awarded AFTER documentation of Rutgers approval is provided.** Previously approved IRB/ IACUC protocols must be active (not expired) for the duration of the Summer Research Fellowship Program period.

| | |
|----------------------------|-------|
| STUDENT SIGNATURE: | DATE: |
| FACULTY SPONSOR SIGNATURE: | DATE: |

SECTION 2: APPROVALS

CERTIFICATION FOR THE CARE AND TREATMENT OF ANIMALS (IACUC):

Any research study/project involving laboratory animals must be reviewed and approved by the institutional IACUC committee. Please check the appropriate statement.

Will laboratory animals be used in the proposed activities planned in this application. Yes No

If yes, you must complete ALL information below and indicate if IACUC application is approved, or pending.

IACUC Application Pending: Approved:

Protocol Number Approval Date

Please add the applicants' name to the above referenced animal protocol.

CERTIFICATION FOR THE PROTECTION OF HUMAN SUBJECTS (IRB)

Any research study/project involving human subjects must be reviewed and approved by the institutional IRB committee. Please check the appropriate statement.

Will human subjects be used in the proposed activities planned in this application? Yes No

If yes, you must complete ALL information below and indicate If IRB application approved, or pending.

IRB Application Pending: Approved:

Protocol Number: Approval Date:

Please add the applicants' name to the above referenced human subjects protocol.

ACKNOWLEDGEMENT

STUDENT SIGNATURE:

DATE:

FACULTY SPONSOR SIGNATURE:

DATE:

IRB and IACUC Forms including the applicant's name on the study **must be submitted AND approved** by the respective committees **before** the student can start working on the research project. Previously approved IRB/IACUC protocols **must** be active (not expired) for the duration of the Summer Research Fellowship Program period. IRB/IACUC forms **cannot** be completed and submitted by the student.

All IRB and IACUC applications must be **approved before** a student can receive the first check of their fellowship stipend.