



Change of Name Form

BEFORE COMPLETING: Please read the "[Policy Statement on Student Name Changes on University Records](#)". Use this form to change your name on the University's Official Records.

Two forms of identification are required (Copies Accepted).

1. One Primary identification to include a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card
2. One Secondary to include a Marriage Certificate, Court Order, Social Security Card, etc.

If you are currently employed at Rutgers, please visit [University Human Resources](#) to update your personnel record.

Please complete the following:

Graduate Student

Undergraduate Student

Alumni/Alumnae

Current Name in Records Now (Last, first, middle name/initial): _____

Requested New Name (Last, first, middle name/initial): _____

RUID #: _____ Social Security #: _____

Current Address: _____

Email Address: _____ Date of Birth: _____

Expected Date of Graduation: _____

If not currently enrolled, please complete the following:

School(s) and Date(s) Attended: _____

Degree(s) Awarded and Year(s) Awarded: _____

STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records Database has no fraudulent or criminal purpose.

Signature: _____ Date: _____

Submit the completed form via email:
universityreg@registrar.rutgers.edu or
fax to 732-445-4238

In person at your campus location:

New Brunswick Office of Registrar 620 George Street, Room 140 New Brunswick, NJ 08901 848-445-2757 (p)	Camden Campus the One Stop Student Services Center 311 North 5th Street Camden, NJ 08102-1499 856-225-6053 (p) 856-225-6453 (f)
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Newark Campus Office of the Registrar Blumenthal Hall 249 University Avenue, Room 309 Newark, NJ 07102-9286 (p) 973-353-1357 (f)	973-353-5324
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RBHS Office of the Registrar 65 Bergen Street, Suite 1441 Newark, NJ 07101 973-972-5338 (p) 973-972-5320 (f)

For Registrar's Office _____ Date Maintenance Completed: _____

cc: Alumni/Alumnae Office – Degree Holders Only

Edited 07/02/2020